

**Authorization for the Use & Disclosure of Protected Health Information (PHI) Instructions**

1. Complete all sections on the form. Incomplete forms will not be accepted.
2. List the provider/entity(ies) from which you are requesting records and submit as noted in the chart below.
3. If Alcohol/Drug Treatment, Mental Health Treatment, Genetic Information, or Confidential HIV-related information is to be included, initial next to each appropriate type under number one.
  - Alcohol or Drug Treatment information means any information from an alcohol/drug treatment program.
  - Mental Health Treatment information means clinical records or clinical information tending to identify mental health patients, which is protected under New York State Law.
  - Confidential HIV-related information means any information that shows you had an HIV-related test, infection, or illness (including AIDS), or have been exposed to HIV. This includes negative results.
  - Genetic information means any laboratory test to diagnose the presence of a genetic variation linked to a predisposition to a genetic disease or disability, including DNA profile analysis.

An estimate of fees, if any, will be provided before the request is fulfilled.

Site	Address	Telephone Number
Tisch Hospital Rusk Rehabilitation Ambulatory Care Center	NYU Langone Medical Center HIM Department 650 First Avenue, 6 <sup>th</sup> Floor NY, NY 10016	212-263-5490
NYU Hospital for Joint Diseases	Hospital for Joint Diseases HIM Department 301 E 17 <sup>th</sup> Street, Room 200 NY, NY 10003	212-598-6790
Laura & Isaac Perlmutter Cancer Center	Perlmutter Cancer Center HIM Department 160 E 34 <sup>th</sup> Street, 10 <sup>th</sup> Floor NY, NY 10016	212-731-5096 (records)  646-754-1288 (radiology)
NYU Lutheran Medical Center	NYU Lutheran Medical Center HIM Department 150 55 <sup>th</sup> Street Brooklyn, NY	718-630-7125
NYU School of Medicine Faculty Group Practices	Mail to the individual office directly	Contact the individual office directly
Lutheran Family Health Centers	Mail to the individual office directly	Contact the individual office directly
Lutheran Augustana	Associate Administrator, Augustana Center 5434 2 <sup>nd</sup> Ave Brooklyn, NY 11220	718-630-6157
Lutheran Certified Home Health Agency	CHHA: Lutheran Care at Home 5407 2n Ave, Basement Level Brooklyn, NY 11220	718-630-6277
Lutheran Community Care Organization	5434 2 <sup>nd</sup> Ave Brooklyn, NY 11220	718-630-7274
Southwest Brooklyn Dental Practice	Attn: Practice Manager 476 48 <sup>th</sup> St, 3 <sup>rd</sup> Floor, Brooklyn, NY 11220	347-377-5100